

Rules for lending a camera–microphone equipment

- The equipment can be picked up only one day before the exam!
- The equipment must be returned one day after the exam!
- The handover at pickup and return of the equipment takes place before the FIN!
- A mouth–nose protection is to be worn for handover at pickup and return!
- The **caution money** for the equipment is 10€.
 - In the event of damage / defects upon return, the caution money may also be retained in part or in full.
 - **Failure to keep appointments** (self–inflicted) may result in partial forfeiture of the caution money.
 - Exceptions are e.g. illness, snow chaos or similar
 - Please let us know in time (3h before agreed appointment) if an appointment can not be kept!
- **Requests** to vorstand@farafin.de from your **university email** with the following details
 - Exam date
 - Suggested date of pickup and return

Especially the first two points are very important to us, because we only have a limited amount of equipment and everyone should get the chance to borrow some equipment.